

## **LIONS CLUBS INTERNATIONAL FOUNDATION PRIVACY NOTICE**

*Lions Club Rīga (Lauvu klubs Rīga- LCR) as part of Lions Clubs International Foundation (LCIF) is committed to protecting the privacy of our Web site visitors, donors and Lions. Personal information is not sold, rented or shared with any individual or organization. All information collected on behalf of LCR and LCIF is done so in accordance with the Lions Clubs International Privacy Policy.*

### **Normal Web site usage**

In general, you can browse the LCIF site without revealing any personal information about yourself. The only information LCIF collects is standard Web usage records, Internet service provider, operating system, browser type, pages visited, downloads, Web site referrers, date visited. This information helps LCIF measure Web site activity, improve our Web site and better serve our visitors.

### **Collection of personally identifiable information**

LCIF recognizes the importance of protecting the private information of our Web site visitors, donors and Lions. Visitor, donor and Lion contact information is only collected to facilitate communications when such data is voluntarily shared. This information is to be used solely to further our mission and to support Lions clubs worldwide in serving their local communities and the world community. Visitors, donors or Lions may opt out of any of our direct marketing activities at any time.

Personal information is also collected for LCIF to conduct its necessary operational activities including:

- Donor cultivation
- Grant application reviews and funding decisions
- Reports on donations and grants
- Distribution of publications, including the Annual Report
- Compilation of donor profiles and trends to support development programs
- Program monitoring and evaluation
- Convention and meeting planning
- Responding to information requests
- Contact information for Lions leaders, including past and present International Officers, Directors, and Board Appointees, Multiple District Council Chairpersons and Council of Governors, District and Vice District Governors, Multiple District and District LCIF Chairpersons, Club Officers, Grant Administrators, Project Chairpersons, and Technical Advisors
- Furtherance of public relations activities and cooperative alliances
- Support of Lions Clubs International and other adopted service programs
- Disclosure of information to the Lions Clubs International Foundation Board of Trustees and appropriate advisory committees
- Disclosure of information as required by law or that is pertinent to judicial or governmental investigations
- Other purposes as approved by the LCIF Board of Trustees

**Online donor privacy**

If you make a donation or make a purchase via LCIF's online forms using a credit card, these details are transferred to a secure, online payment service hosted outside of LCIF. Any payment information collected is protected by software during transmission, which encrypts all of your personal information so that it can be safeguarded over Internet channels. We reveal only a limited part of your credit card number when confirming a donation, order or other transaction. We do not give out your credit card or other account information to third parties unless you authorize us to do so or if it is necessary to fulfill our responsibilities, including, but not limited to, acknowledging a donation by sending a recognition.

**Password protection**

LCIF protects personal information by using password-protected areas and by restricting access to such information. It is important that you protect your password. Paper files containing personal information are kept in areas with restricted access.

**By providing your email address, you are consenting (opting-in) to receive information from Lions Clubs International and its family of programs.** You may opt out (unsubscribe), change your email notification setting or adjust preferences in your subscription profile.

If you wish to change any of your personal information or remove any information, please e-mail us at [lions@lionssavelives.lv](mailto:lions@lionssavelives.lv).

**IF YOU DO NOT AGREE WITH OUR POLICIES AND PRACTICES, YOU SHOULD NOT USE OUR WEB SITE.**

**Policy changes**

LCIF may periodically change this Privacy Notice. When changes are made, we will post an announcement on our Web site home page. Or, visit this page any time to view changes.

**If you have any concerns or questions about these policies, please contact Lions Club Rīga International Foundation at +371 66164430 or email your concerns to [support@lionssavelives.lv](mailto:support@lionssavelives.lv).**